



AMAR SEWA MANDAL'S

LATE GOVINDRAO WANJARI COLLEGE OF LAW

CD-2 NEW NANDANWAN, NEAR WATER TANK, NAGPUR

PHONE: 7276033392, 7264890089, FAX: 0712-2747853

E-mail: 2006.gwcl@gmail.com



Ref : NAAC 2022/ Metrics Level Deviations/Cr6-5.3

Date-27/07/2022

Criteria 6.5.3	Quality assurance initiatives of the institution include: <ol style="list-style-type: none">1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements2. Collaborative quality initiatives with other institution(s)3. Participation in NIRF4. Academic and Administrative Audit5. Disability/gender/diversity audit6. Any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)
Findings of DVV	" Provide Proceedings of meetings of IQAC. Provide Feedback analysis and action taken report. Provide Supporting documents pertaining to NIRF (along with link to the HEI's ranking in the NIRF portal). . Provide ISO certificate / NBA certificate or quality certificate from any recognized state/ national / international agencies for the assessment period for 2020-21. "
Response / Clarification	1. Minutes of Meeting of IQAC with Action Taken Report is attached for the assessment year of 2020-21 attached (Appendix I)

Inukey

Co-ordinator, IQAC
Late. Govindrao Wanjari College of Law
Nandanwan, Nagpur.



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OFFICIATING PRINCIPAL
Late. GOVINDRAO WANJARI COLLEGE OF LAW
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Appendix I



**AMAR SEWA MANDAL'S
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Dt. 11/07/2016

**OFFICE ORDER
Internal Quality Assurance Cell (IQAC)**

- Reference :**
1. University Grant Commission guidelines under XIIth Plan for IQAC
 2. Maharashtra Public University Act, 2016
 3. University Grant Commission guidelines for IQAC dated 23rd May 2018

With reference to above cited acts & guidelines received from various competent authorities, an Internal Quality Assurance Cell (IQAC) has been created on 11th July 2016. The composition of the IQAC shall be as under:-

LIST OF MEMBERS

Dr. Snehal Fadnavis Principal, GWCL, Chairperson

Ssf

Dr. Deepak Taiwade, IQAC, Coordinator

(M)

Ms. Leena Langde

Langde

Dr. Archana Sukey

Archana

Mrs. Pushpa Deotale

Pushpa

Mrs Deepthi Khubalkar

Deepthi

It is notified that:

1. The membership of nominated members shall be for a period of three years.
2. The IQAC should meet at least twice in a year.
3. The quorum of the meeting shall be two-third of the total number of members.
4. The Agenda, Minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in the retrievable format.

Ssf
S/d Principal

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IQAC – Vision

To ensure quality culture as the prime concern for the Higher Education Institutions through institutionalizing and internalizing all the initiatives taken with internal and external support.

Objectives of IQAC (As per guidelines of NAAC)

1. To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
2. To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Functions of IQAC

Some of the functions expected of the IQAC are:

1. Development and application of quality benchmarks.
2. Parameters for various academic and administrative activities of the institution;
3. Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process .
4. 4.Collection and analysis of feedback from all stakeholders on quality-related institutional processes;
5. Dissemination of information on various quality parameters to all stakeholders;
6. Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles
7. Documentation of the various programmes/activities leading to quality improvement;
8. Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;



Sef

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Date: 12/07 /2016

NOTICE

All the members of Internal Quality Assurance Cell are hereby informed that the First meeting of IQAC for the year 2016-2017 is scheduled on 16/7/2016 at 12.30 pm in Principal's Room.

You have to make it convenient to attend the meeting.

Co-ordinator

Dr. Deepak Taiwade

Co-ordinator, IQAC

Late. Govindrao Wanjari College of Law

Nagpur

LIST OF MEMBERS

Dr. Snehal Fadnavis, Principal, GWCL

Dr. Deepak Taiwade, IQAC, Coordinator

Ms. Leena Langde

Dr. Archana Sukey

Mrs. Pushpa Detole

Mrs. Deepti Khubalkar

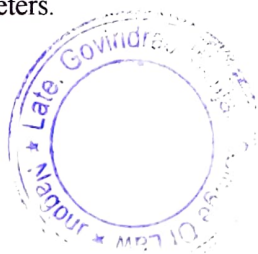
Principal

Officially for IQAC

*Late. GOVINDRAO WANJARI COLLEGE OF LAW,
NAGPUR*

AGENDA OF THE MEETING

1. To introduce various criteria of NAAC to all the Teachers.
2. To organize Expert Lecture on NAAC Parameters.
3. To distribute Seven Criteria to the Teachers.





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IQAC MEETING

Minutes of the Meetings

Meeting No-01 Date: 16/07/2016 Time: 12.30pm

Members Present: 06

The First meeting of IQAC For the Academic Year 2016-2017 was held on 16/07/2016 at 12.30 in Principal's Room. The Meeting was Chaired by Principal Dr. Snehal Fadnavis .

At the Outset Dr. Deepak Taiwade, IQAC Co-ordinator welcomed the Chairperson and members of IQAC. The Agenda of the Meeting was discussed during the Meeting and it was unanimously as follow:

- 1) Principal Dr. Snehal Fadnavis explained the importance of accreditation of the College and introduced various criteria of Naac to the teachers.
- 2) It was decided to arrange for an Expert lecture to get more insight about Naac. Principal Mam suggested the Name of Dr. Shubhshree Mukharjee who is Naac Coordinator in Kamala Nehru Mahavidyalaya.
- 3) It was decided to assign One Criteria each to One Teacher.

The meeting was adjourned after the vote of thanks.

LIST OF MEMBERS

Dr. Snehal Fadnavis, Principal, GWCL *Sef*

Dr. Deepak Taiwade, IQAC, Coordinator *(m)*

Ms. Leena Langde *LL*

Dr. Archana Sukey ... *Asukey*

Mrs. Pushpa Detole *(P.D) Detole*

Mrs Deepti Khubalkar *dkhubalkar*

Asukey
Co-ordinator, IQAC
Late. Govindrao Wanjari College of Law,
Nandanvan, Nagpur.



Sef
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NOTICE

Date: 13/12/2016




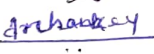


All the members of Internal Quality Assurance Cell are hereby informed that the Second Meeting of IQAC for the year 2016-2017 is scheduled on 17/12/2016 on 12.30pm in IQAC Room. You have to make it convenient to attend the meeting.


Co-ordinator, IQAC
Dr. Deepak Taiwade
Coordinator, IQAC
Govindrao Wanjari College of Law
Nandanwan, Nagpur.


Principal

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Late. GOVINDRAO WANJARI COLLEGE OF LAW
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LIST OF MEMBERS

1. Dr. Snehal Fadnavis, Principal, GWCL 
2. Mr. Deepak Taiwade, IQAC, Coordinator 
3. Ms. Leena Langde 
4. Dr. Archana Sukey 
5. Mrs Deepti Khubalkar 
6. Mrs. Pushpa Detole 

AGENDA OF THE MEETING

1. To consider the Minutes of the Last meeting of IQAC held on 16/07/2016.
2. To consider the Action taken Report on the Minutes of the Last meeting of IQAC.
3. To Collect necessary Documents for NAAC preparations.
4. To organize Expert Lectures, Workshops etc.
5. To organize Alumni Meet.
6. Five Days Workshop on "Cyber Law" and Security measures





IQAC MEETING

Minutes of the Meetings

Meeting No-02 Date: 17/12/2016 Time: 12.30pm

Members Present: 06

The Second Meeting of IQAC For the Academic Year 2016-2017 was held on 16/07/2016 at 12.30 in IQAC Room. The Meeting was Chaired by Principal Dr. Snehal Fadnavis.

At the Outset Dr. Deepak Taiwade, IQAC Co-ordinator Welcomed the Chairperson and members of IQAC. The Agenda of the Meeting was discussed during the Meeting and it was unanimously resolved as follow:

Meeting was on essentially updating one another about the progress of the work about seven Criteria's.

- 1) The Minutes of the last meeting was discussed
- 2) The Action taken Report of the last meeting was considered and approved.
- 3) The Format in which Naac Documentation has to be done was discussed by Naac Coordinator.
- 4) It was decided to organize Expert Lecture and Workshops on Cyber Law. Hence the Expert, Speakers were finalized.
- 5) It was decided to organize Alumni Meet during AROMA – Annual Cultural Fest.
- 6) The meeting was adjourned after the vote of thanks.

LIST OF MEMBERS

1. Dr. Snehal Fadnavis, Principal, GWCL *sf*
2. Mr. Deepak Taiwade, IQAC, Coordinator *DT*
3. Ms. Leena Langde *Langde*
4. Dr. Archana Sukey *Asukey*
5. Mrs Deepti Khubalkar *dkhubalkar*
6. Mrs. Pushpa Detole *PDetole*

Asukey

Co-ordinator, IQAC

Late. Govindrao Wanjari College of Law,
Nagpur.



sf

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ACTION TAKEN REPORT

The compliance with discussion made in the first meeting of IQAC for the year 2016-2017 which was held on 16/07/2016, following activities are successfully carried out:-

- 1) Induction of NAAC Parameters and criteria to all teachers
- 2) The Expert lecture on NAAC by Dr. Subhashree Mukharjee
- 3) NAAC Criteria were distributed. One criterion was allotted to One teacher

Dr. Subhashree Mukharjee

Dr. Subhashree Mukharjee
Associate Professor
Nandanwan, Nagpur

Y. S. S.

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NOTICE

Date: 26 /06/2017

All the members of Internal Quality Assurance Cell are hereby informed that the Third meeting of IQAC for the year 2017-2018 is scheduled on 30 /06 /2017 on 12.30pm in IQAC cell. You have to make it convenient to attend the meeting.

Co-ordinator

Co-ordinator, IQAC
Late. Govindrao Wanjari College of Law,
Nandanwan, Nagpur.

Dr. Deepak Taiwade

LIST OF MEMBERS

1. Dr. Snehal Fadnavis, Principal, GWCL
2. Mr. Deepak Taiwade, IQAC, Coordinator
3. Ms. Leena Langde
4. Dr. Archana Sukey
5. Mrs Deepti Khubalkar
6. Mrs. Pushpa Detole

Principal

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AGENDA OF THE MEETING

1. To read and confirm minutes of the previous meeting.
2. To prepare Academic Calendar for the Academic Year 2017-2018.
3. To make discussions on the collection of Feedback Forms of Curriculum from the Stake holders, i.e. Parents, Students
4. To Plan for Debate Competition





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IQAC MEETING

Minutes of the Meetings

Meeting No-03 Date: 30 /06/2017 Time: 12.30pm

Members Present: 06

The Third Meeting of IQAC for the Academic Year 2017-2018 was held on 30/06/2017 at 12.30 in IQAC Cell of was chaired by Govindrao Wanjari College Law. The Meeting was Chaired by Principal Dr. Snehal Fadnavis .

At the Outset Dr. Deepak Taiwade ,IQAC Co Ordinator Welcomed the Chairperson and members of IQAC. The Agenda of the Meeting was dicussed during the Meeting and it was unanimously resolved as follow:

- 1) Minutes of previous meeting was considered by Naac Members.
- 2) Subjects were Allotted to the Permanent as well as Contributory teachers.
- 3) To discuss and finalise the Acedemic Calender for the Acedemic Year 2017-2018.
- 4) To plan for Collection of Feed- Back Forms on Syllabus .
- 5) Planning for Debate Competition on topic "Women are responsible for increasing crime against Women" (08/03/2018)

The meeting was adjourned after the vote of thanks.

LIST OF MEMBERS

1. Dr. Snehal Fadnavis, Principal, GWCL *Sf*
2. Mr. Deepak Taiwade, IQAC, Coordinator
3. Ms. Leena Langde *L. Langde*
4. Dr. Archana Sukey *Archana*
5. Mrs Deepti Khubalkar *Deepti*
6. Mrs. Pushpa Detole *P. Detole*

Archana

Co-ordinator, IQAC
Late. Govindrao Wanjari College of Law,
Nandanwan, Nagpur.



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ACTION TAKEN REPORT

The compliance with discussion made in the Second meeting of IQAC for the year 2016-2017 which was held on 17/ 12/ 2016, following activities are successfully carried out: -

- 1) Collection of Documents work was in progress.
- 2) Alumni Students were informed about Alumni Meet and Registration of Alumni Students.
- 3) Five Days Workshop on "Cyber Law" and Security measures. (23/08/2016 - 27/08/2016)
- 4) Various Expert Lecture were organized on the Contemporary Legal Issues

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NOTICE

Date: 26 /012/2017

All the members of Internal Quality Assurance Cell are hereby informed that the Fourth meeting of IQAC for the year 2017-2018 is scheduled on 30 /12 /2017 on 12.30pm in IQAC cell. You are requested to make it convenient to attend the meeting.

(M)

Co-ordinator

Dr. Deepak Taiwade

Co-ordinator, IQAC
Late Govindrao Wanjari College of Law,
Nandanwan, Nagpur.

ssf
Principal

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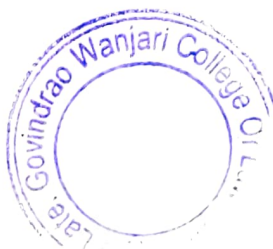
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LIST OF MEMBERS

1. Dr. Snehal Fadnavis, Principal, GWCL *ssf*
2. Mr. Deepak Taiwade, IQAC, Coordinator *(M)*
3. Ms. Leena Langde *Langde*
4. Dr. Archana Sukey *Sukey*
5. Mrs. Pushpa Detole *Detole*
6. Dr. Deepti Khubalkar *Khubalkar*

AGENDA OF THE MEETING

1. To read and confirm minutes of the previous meeting.
2. To organize Career counselling for Final year Students
3. To make discussion on the collection of Feedback of Curriculum from the Stake holders.
4. To Plan for organization of National Seminar on "Environmental Protection & Sustainable Development





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IQAC MEETING

Minutes of the Meetings

Meeting No-04 Date: 30 /12/2017 Time: 12.30pm

Members Present: 06

The Fourth Meeting of IQAC for the Academic Year 2017-2018 was held on 30/06/2017 at 12.30 in IQAC Cell of was chaired by Govindrao Wanjari College Law. The Meeting was Chaired by Principal Dr. Snehal Fadnavis.

At the Outset Dr. Deepak Taiwade, IQAC Co Coordinator Welcomed the Chairperson and members of IQAC. The Agenda of the Meeting was discussed during the Meeting and it was unanimously resolved to implement them as Follow:

- 1) Minutes of previous meeting was discussed by all the members.
- 2) To discuss about the organization of Career counselling for Final year students. The name of the Guest was finalized.
- 3) The mode in which the feedback form has to be collected is discussed by Naac members.
- 4) Discussion on organization of National Seminar on "Environmental Protection & Sustainable Development

The meeting was adjourned after the vote of thanks.

LIST OF MEMBERS

1. Dr. Snehal Fadnavis, Principal, GWCL *SSF*
2. Mr. Deepak Taiwade, IQAC, Coordinator *(m)*
3. Ms. Leena Langde *Langde*
4. Dr. Archana Sukey *sukey*
5. Mrs. Pushpa Detole *Detole*
6. Dr. Deepti Khubalkar *dkhubalkar*

Anukey

Co-ordinator, IQAC
Late. Govindrao Wanjari College of Law,
Nandanwan, Nagpur.



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ACTION TAKEN REPORT

The compliance with discussion made in the Third meeting of IQAC for the year 2017-2018 which was held on 30 / 06 / 2017, following activities are successfully carried out: -

- 1) Minutes of the previous meeting were confirmed.
- 2) Academic calendar has been prepared.
- 3) Students also were informed about the Feed Back form on Curriculum.
- 4) Debate Competition on topic "Women are responsible for increasing crime against Women" was organized on 08/03/2018.

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Co-ordinator, IQAC
Late. Govindrao Wanjari College of Law
Nandanwan, Nagpur.



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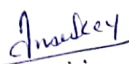
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NOTICE

Date: 16/06/2018




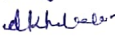
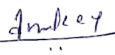
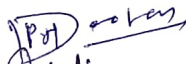


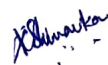


All the members of Internal Quality Assurance Cell are hereby informed that the Fifth meeting of IQAC for the year 2018-2019 is scheduled on 22 /06 /2018 on 1.30pm in IQAC cell. You are requested to make it convenient to attend the meeting.


Co-Ordinator
Dr. Archana Sukey
Co-ordinator, IQAC
Late Govindrao Wanjari College of Law,
Nandanwan, Nagpur


Principal

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LIST OF MEMBERS

1. Dr. Snehal Fadnavis, Principal, GWCL 
2. Mr. Deepak Taiwade, 
3. Ms. Leena Langde 
4. Dr. Deepti Khubalkar 
5. Dr. Archana Sukey IQAC, Coordinator 
6. Mrs. Pushpa Detole 
7. Dr. Rohini Fuladi 
8. Dr. Nandita Gaikwad 
9. Mrs. Vaishali Shivankar 
10. Mrs. Vishakha Bagdey 
11. Mrs. Aruna Kadu 

AGENDA OF THE MEETING

- 1) To read and confirm minutes of the previous meeting.
- 2) To organize First Meeting of Naac with students
- 3) To organize meeting of nacc members with Library Committee
- 4) To allot work of Naac to the newly Appointed Teachers.
- 5) To Plan for Constitution of GREEN AUDIT COMMITTEE.



IQAC MEETING

Minutes of the Meetings

Meeting No-05

Date: 22/06/2018

Time: 1.30pm

Members Present: 10

The Fifth Meeting of IQAC for the Academic Year 2017-2018 was held on 22/06/2018 at 12.30 in IQAC Cell of was chaired by Govindrao Wanjari College Law. The Meeting was chaired by Principal Dr. Snehal Fadnavis.

At the Outset Dr. Archana Sukey, IQAC Co Coordinator Welcomed the Chairperson and members of IQAC .The Agenda of the Meeting was discussed during the Meeting and it was unanimously resolved to implement them as Follow:

Minutes of previous meeting were discussed and confirmed.

- 1) It was decided by all Members that Principal Mam will introduce importance of Naac accreditation to the Students.
- 2) It was decided that one meeting of Naac members with library committee should be organized.
- 3) Naac criteria were Re distributed to all teachers including **newly appointed Teachers**.
- 4) The Principal Madam informed to all that a Green Audit will be conduct in our college and for that purpose Green Campus Committee should be constituted.
- 5) Planning for Institutional Training Program on "Energy Conservation" by PARCPERA (14-07-2018)
- 6) Planning for Debate Competition on Giving "Human Rights Protection to Terrorist Threatening the Security of India"(25/08/2018)

LIST OF MEMBERS

1. Dr. Snehal Fadnavis, Principal, GWCL *ssf*
2. Mr. Deepak Taiwade, *(n)*
3. Ms. Leena Langde *Langde*
4. Dr. Deepti Khubalkar *khubalkar*
5. Dr. Archana Sukey IQAC, Coordinator *Archana Sukey*
6. Mrs. Pushpa Detole *Pushpa Detole*
7. Dr. Rohini Fuladi *Fuladi*
8. Dr. Nandita Gaikwad *Nandita Gaikwad*
9. Mrs Vaishali Shivankar *Vaishali Shivankar*
10. Mrs. Vishakha Bagdey *Vishakha Bagdey*
11. Mrs Aruna Kadu *Aruna Kadu*

Archana Sukey
Co-ordinator, IQAC
Late. Govindrao Wanjari College of Law
Nandanan, Nagpur



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ACTION TAKEN REPORT

The compliance with discussion made in the Fourth meeting of IQAC for the year 2017-2018 which was held on 30 / 12 / 2017, following activities are successfully carried out:-

- 1) Minutes of the previous meeting were confirmed.
- 2) An Expert Lecture on Career Counseling by Mr. Subhash Shetty was organized.
- 3) Collection of Feedback on Curriculum is in progress.
- 4) National Seminar on "Environmental Protection & Sustainable Development was organized on 10/03/2018

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PROF. DR. S. K. SHETTY
Late. GOVINDRAO WANJARI COLLEGE OF LAW,
NAGPUR

Anurag
Co-ordinator, IQAC
Late. Govindrao Wanjari College of Law,
Nandanwan, Nagpur.





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NOTICE

Date: 12/02/2019

All the members of Internal Quality Assurance Cell are hereby informed that the ~~5th~~ **6th** meeting of IQAC for the year 2018-2019 is scheduled on 16 /02 /2019 on 1.30 pm in IQAC cell. You are requested to make it convenient to attend the meeting.

Dr. Archana Sukey
Co-Ordinator

ssf
Principal

Dr. Archana Sukey Co-ordinator, IQAC
Late. Govindrao Wanjari College of Law,
Nandanwan, Nagpur.

OFFICIATING PRINCIPAL
Late. GOVINDRAO WANJARI COLLEGE OF LAW,
NAGPUR

LIST OF MEMBERS

1. Dr. Snehal Fadnavis, Principal, GWCL *ssf*
2. Mr. Deepak Taiwade, *DT*
3. Ms. Leena Langde *Langde*
4. Dr. Deepti Khubalkar *Deepti Khubalkar*
5. Dr. Archana Sukey IQAC, Coordinator *Dr. Archana Sukey*
6. Mrs. Pushpa Detole *Pushpa Detole*
7. Dr. Rohini Fuladi *Rohini Fuladi*
8. Dr. Nandita Gaikwad *Nandita Gaikwad*
9. Mrs. Vaishali Shivankar *Vaishali Shivankar*
10. Mrs. Vishakha Bagdey *Vishakha Bagdey*
11. Mrs. Aruna Kadu *Aruna Kadu*

AGENDA OF THE MEETING

- 1) To read and confirm minutes of the previous meeting.
- 2) To Plan for One Expert Lecture on New Nacc parameters
- 3) To Prepare for Value Added Courses.
- 4) To Plan for Women s Day.





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IQAC MEETING

Minutes of the Meetings

Meeting No-06 Date: 16/02/2019 Time: 1.30pm

Members Present: 09

The Sixth Meeting of IQAC for the Academic Year 2018-2019 was held on 16/02 /2019 at 12.30 in IQAC Cell of was chaired by Govindrao Wanjari College Law. The Meeting was Chaired by Principal Dr. Snehal Fadnavis.

At the Outset Dr.Archana Sukey, IQAC Co-ordinator welcomed the Chairperson and members of IQAC. The Agenda of the Meeting was discussed during the Meeting and it was unanimously resolved to implement them as follow:

- 1) All the members of NAAC presented their work to the Principal Mam.
- 2) Principal Mam reviewed the work done by all the members and again guided for further activities.
- 3) It was discussed by all the members how to conduct the various Socio legal activities for nearby Locality.
- 4) It was decided by all the members unanimously to arrange One Day Workshop of Dr.N.S.Dharmadhikari, (Member NAAC Peer Team, Member, and UGC Committee).
- 5) It was unanimously decided that Add-On Course hereafter will be called as VALUE ADDED PROGRAMME (VAP) as per NAAC Guidelines from 2019 -2020 session.
- 6) Planning for Celebration of Women s Day

The meeting was adjourned after the vote of thanks.

LIST OF MEMBERS

1. Dr. Snehal Fadnavis, Principal, GWCL *Sef*
2. Ms. Leena Langde *Leena*
3. Dr. Archana Sukey IQAC, Coordinator *Archana*
4. Mrs. Pushpa Detole *Pushpa*
5. Dr.Rohini Fuladi *Rohini*
6. Dr.Nandita Gaikwad *Nandita*
7. Mrs Vaishali Shiwankar *Vaishali*
8. Mrs.Vishakha Bagdey *Vishakha*
9. Mrs Aruna Kadu *Aruna*



Sef
OFFICIATING PRINCIPAL
Late GOVINDRAO WANJARI COLLEGE OF LAW
NAGPUR



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ACTION TAKEN REPORT

The compliance with discussion made in the Fifth meeting of IQAC for the year 2018-2019 which was held on 22/ 06/ 2018, following activities are successfully carried out: -

- 1) Re distribution of NAAC Criteria to all the teachers including newly appointed teachers. One criterion to the team of Two teachers.
- 2) First Meeting of NAAC with students was conducted on 23rd July 2018.
- 3) Meeting of NAAC members and Library Committee was conducted on 18th July 2018
- 4) Institutional Training Program on "Energy Conservation" by PARCPERA was done on (14-07-2018)
- 5) Green Campus Committee was constituted with Teachers, Students and Non-Teaching Staff. Various program and initiative were taken by Green Campus Committee.
- 6) Debate Competition on Giving "Human Rights Protection to Terrorist Threatening the Security of India" was organized (25/08/2018)

Anandkay

Coordinator, IQAC
Late Govindrao Wanjari College of Law
NAGPUR



SPR

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Late. GOVINDRAO WANJARI COLLEGE OF LAW,
NAGPUR



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NOTICE

Date: 17/06/2019

All the members of Internal Quality Assurance Cell are hereby informed that the Seventh meeting of IQAC for the year 2019-2020 is scheduled on 17/06/2019 on 11 am in IQAC cell. You are requested to make it convenient to attend the meeting.

Dr. Archana Sukey

Co-Ordinator

Dr. Archana Sukey

Co-ordinator, IQAC

Late. Govindrao Wanjari College of Law,
Nandanvan, Nagpur.

Sf

Principal

OFFICIATING PRINCIPAL

Late. GOVINDRAO WANJARI COLLEGE OF LAW,
NAGPUR

LIST OF MEMBERS

1. Dr. Snehal Fadnavis, Principal, GWCL *Sf*
2. Ms. Leena Langde *Langde*
3. Dr. Archana Sukey IQAC, Coordinator *Dr. Archana Sukey*
4. Mrs. Pushpa Detole *Pushpa Detole*
5. Dr. Rohini Fuladi *Rohini Fuladi*
6. Dr. Nandita Gaikwad *Nandita Gaikwad*
7. Mrs. Vaishali Shiwankar *Vaishali Shiwankar*
8. Mrs. Vishakha Bagdey *Vishakha Bagdey*
9. Mrs. Aruna Kadu *Aruna Kadu*

AGENDA OF THE MEETING

- 1) To plan for the organization of Workshop on Naac Reforms.
- 2) To set deadlines for the Individual work and Collective work of all committees
- 3) To review reports of Different Committees of College for setting benchmark for the future Academic Activities.
- 4) To Train the teachers to create GOOGLE-CLASSROOM.





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IQAC MEETING

Minutes of the Meetings

Meeting No-07 Date: 17/06/2019 Time: 11 am

Members Present: 09

The Seventh Meeting of IQAC for the Academic Year 2018-2019 was held on 17/06/2019 at 12.30 in IQAC Cell of was chaired by Govindrao Wanjari College Law. The Meeting was Chaired by Principal Dr. Snehal Fadnavis .

At the Outset Dr.ArchanaSukey ,IQAC Co Ordinator Welcomed the Chairperson and members of IQAC.The Agenda of the Meeting was discussed during the Meeting and it was unanimously resolved to implement them as follow:

- 1)It was decided by all the members to organize One day Workshop on NAAC REFORMS by Expert Dr. N.S.Dharmadhikari.
- 2)It was decided that teachers should be given training for E- Classroom.
- 3) It was todecided to prepare Allocation scheme for MENTOR-MENTEE to various Classes.
- 3)It was decided to formulate MENTOR -MENTEE Institutional Policy for the identification of SLOW LEARNER and ADVANCED LEARNER.

The meeting was adjourned after the vote of thanks.

LIST OF MEMBERS

1. Dr. Snehal Fadnavis, Principal, GWCL
2. Ms. Leena Langde *Leena*
3. Dr. Archana Sukey IQAC, Coordinator *Archana*
4. Mrs. Pushpa Detole *Pushpa*
5. Dr.Rohini Fuladi *Rohini*
6. Dr.Nandita Gaikwad *Nandita*
7. Mrs Vaishali Shivankar *Vaishali*
8. Mrs. VishakhaBagdey *Vishakha*
9. Mrs. Aruna Kade *Aruna*



ssf
OFFICIATING PRINCIPAL
Late. GOVINDRAO WANJARI COLLEGE OF LAW,
NAGPUR



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ACTION TAKEN REPORT

The compliance with discussion made in the Sixth meeting of IQAC which was held on 16/ 02 / 2019, following activities are successfully carried out:-

- 1) Minutes of the previous meeting were confirmed.
- 2) Work done by all the teachers were presented to Chairperson IQAC.
- 3) Various social activities were organized.
- 4) Reviewed reports of Different Committees of College for setting benchmark for the future Academic Activities.
- 5) Workshop of Dr N.S.Dharmadhikari, (Member NAAC Peer Team, Member, UGC Committee), was organized On 2
- 6) All the teachers started working on the Designing of VALUE ADDED PROGRAMME for the session 2019-2020.
- 7) Women s Day was Celebrated on 08/03/2019 with Chief Guest Shweta Khedkar Mam(PSI) ,Shubhda Sankhey and Mrs.RashmiMadankar

Shukla

Co-ordinator, IQAC
Late. Govindrao Wanjari College of Law,
Nandanwan, Nagpur.



ssf

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NOTICE

Date: 10/11/2019

All the members of Internal Quality Assurance Cell are hereby informed that the Eighth meeting of IQAC for the year 2019-2020 is scheduled on 16/11/2019 on 12.30 am in IQAC cell. You are requested to make it convenient to attend the meeting.

Anskey

Co-Ordinator

Dr. Archana Sukey

Co-ordinator, IQAC

Late. Govindrao Wanjari College of Law,
Nandanvan, Nagpur.

Ssf

Principal

OFFICIATING PRINCIPAL

Late. GOVINDRAO WANJARI COLLEGE OF LAW,
NAGPUR

LIST OF MEMBERS

1. Dr. Snehal Fadnavis, Principal, GWCL
2. Ms. Leena Langde *Langde*
3. Dr. Archana Sukey IQAC, Coordinator *Anskey*
4. Mrs. Pushpa Detole *Pushpa Detole*
5. Dr. Rohini Fuladi
6. Dr. Nandita Gaikwad *Nandita*
7. Mrs. Vaishali Shivankar *Vaishali*
8. Mrs. Vishakha Bagdey *Bagdey*
9. Mrs. Aruna Kadu *Kadu*

AGENDA OF THE MEETING

- 1) To organize Second Lecture of Dr. N.S. Dharmadhikari on Naac Reforms.
- 2) To set deadlines for the Individual work and Collective work of all committees
- 3) To discuss for the organization of FREE HEALTH CAMP for nearby locality, this is useful for Seventh Criteria.
- 4) To Plan for Visit to Supreme Court, Parliament and Rashtrapati Bhavan





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IQAC MEETING

Minutes of the Meetings

Meeting No-08 Date: 16/11 /2019 Time: 12.30

Members Present: 09

The Eighth Meeting of IQAC for the Academic Year 2019-2020 was held on 16/04 /2019 at 12.30 in IQAC Cell of was chaired by Govindrao Wanjari College Law. The Meeting was Chaired by Principal Dr. Snehal Fadnavis.

At the Outset Dr.Archana Sukey,IQAC Co Coordinator Welcomed the Chairperson and members of IQAC .The Agenda of the Meeting was discussed during the Meeting and it was unanimously resolved to implement them as follow:

- i) Planning for organizing Expert Lecture by Dr..N.S.Dharmadhikari
- ii) Planning for International Conference on World Parliament by Dr. Glen Martin(26/11/2019)
- iii) Chairperson Dr. Snehal Fadnavis had given deadlines for the compilation of Committee Work.
- iv) All the teachers along with Students Committee agreed for Educational Tour.
- v) To Plan for organization of Medical Camp.
- vi) To organize International Conference In Collaboration With Kamala Nehru College .

The meeting was adjourned after the vote of thanks.

LIST OF MEMBERS

1. Dr. Snehal Fadnavis, Principal, GWCL *Sf*
2. Ms. Leena Langde *Leena*
3. Dr. Archana Sukey IQAC, Coordinator *Archana*
4. Mrs. Pushpa Detole *Pushpa*
5. Dr.Rohini Fuladi
6. Dr.Nandita Gaikwad *Nandita*
7. Mrs Vaishali Shivankar *Vaishali*
8. Mrs.VishakhaBagdey *Vishakha*
9. Mrs Aruna Kadu *Aruna*



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ACTION TAKEN REPORT

The compliance with discussion made in the Seventh meeting of IQAC for the year 2019-2020 which was held on 17/06/2019, following activities are successfully carried out:-

- 1) Minutes of the previous meeting were confirmed.
- 2) One Day Workshop was organized on "Quality Cultural Development in NAAC & New NAAC Reforms. By Dr. N.S. Dharmadhikari, Naac Peer Team, Member UGC committee on 28/08/2019.
- 3) Reviewed reports of Different Committees of College by Chairperson for setting benchmark for the future activities.
- 4) The teachers were trained to create E- Class rooms.
- 5) MENTOR – MENTEE Policy was formulated according to which the students who score marks between 31 to 38 marks out of 80 will be identified as SLOW LEARNER. It was decided to arrange few Remedial Classes for them.

[Signature]

Co-ordinator, IQAC

Late. Govindrao Wanjari College of Law,
Nandanvan, Nagpur.



[Signature]

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NOTICE

Date: 24 /05/2020

All the members of Internal Quality Assurance Cell are hereby informed that the Ninth meeting of IQAC for the year 2020-2021 is scheduled on 24 /05 /2020 in Online Mode on Zoom at 1.00 pm You are requested to make it convenient to attend the meeting.

Anskey

Co-Ordinator

Dr. Archana Sukey

Co-ordinator, IQAC
Late. Govindrao Wanjari College of Law,
Nandanwan, Nagpur.

Ssf

Principal

OFFICIATING PRINCIPAL
Late. GOVINDRAO WANJARI COLLEGE OF LAW
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LIST OF MEMBERS

1. Dr. Snehal Fadnavis, Principal, GWCL *Ssf*
2. Ms. Leena Langde *Langde*
3. Dr. Archana Sukey IQAC, Coordinator *Anskey*
4. Mrs. Pushpa Detole *Detole*
5. Dr. Rohini Fuladi *Fuladi*
6. Dr. Nandita Gaikwad *Nandita Gaikwad*
7. Mrs. Vaishali Shivankar *Vaishali Shivankar*
8. Mrs. Vishakha Bagdey *Bagdey*
9. Mrs. Aruna Kadu *Kadu*

AGENDA OF THE MEETING

- 1) To ask Teachers to prepare Teaching Plan and Power point presentations for their Respective Subjects.
- 2) Review the work done by Various Committees.
- 3) To plan for help to the needy person During Lockdown.





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IQAC MEETING

Minutes of the Meetings

Meeting No-09 Date: 24 /05 /2020 Time: 1.00PM

Members Present: 10


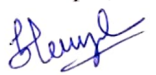

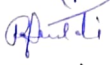
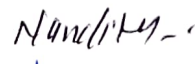



The Ninth Meeting of IQAC for the Academic Year 2020-2021 was held on 24 /05 /2020 at 12.30 in online Mode on Zoom. The Meeting was Chaired by Principal Dr. Snehal Fadnavis.


At the Outset Dr. Archana Sukey, IQAC Co Ordinator Welcomed the Chairperson and members of IQAC. The Agenda of the Meeting was discussed during the Meeting and it was unanimously resolved to implement them as follows:-

- 1) Dr. Snehal Fadnavis, Chairperson had instructed all the teachers to prepare Teaching Plan and PPT for their respective subjects.
- 2) Various work of Committee was reviewed by the Chairperson, Dr. Snehal Fadnavis.
- 3) It was unanimously decided by all the Teachers to help the needy person during Lockdown.
- 4) Planning for organization of Webinar on Right to Health and Responsibility of State During Covid 19 Pandemic (Keynote Speaker: Dr. Rashmi Salpekar)
- 5) The new mentors were decided for the Academic year 2020-2021

The meeting was adjourned after the vote of thanks.

LIST OF MEMBERS

1. Dr. Snehal Fadnavis, Principal, GWCL 
2. Ms. Leena Langde 
3. Dr. Archana Sukey, IQAC, Coordinator
4. Mrs. Pushpa Detole 
5. Dr. Rohini Fuladi 
6. Dr. Nandita Gaikwad 
7. Mrs. Vaishali Shivankar 
8. Mrs. Vishakha Bagdey 
9. Mrs. Aruna Kadu 


OFFICE IN CHARGE
Late. GOVINDRAO WANJARI COLLEGE OF LAW
NAGPUR





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ACTION TAKEN REPORT

The compliance with discussion made in the Eighth meeting of IQAC for the year 2019-2020 which was held on 16/ 11/ 2019, following activities are successfully carried out:-

- 1) Minutes of the previous meeting were confirmed.
- 2) Expert Lecture by Dr.N.S.Dharmadhikari was organized on 21/11/2019
- 3) Free Medical Camp was organized on 09/02/2020 in College Premises for nearby Locality
- 4) Delhi Tour was Organized Between 24th to 2nd March 2020.
- 5) International Conference on World Parliament by Dr. Glen Martin was organised successfully on (26/11/2019)

Co-ordinator, IQAC
Late. Govindrao Wanjari College of Law,
Nandanvan, Nagpur.



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NAGPUR



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NOTICE

Date: 04/12/2020








All the members of Internal Quality Assurance Cell are hereby informed that the 10th meeting of IQAC for the year 2020-2021 is scheduled on 05/12/2020 in Online Mode on Zoom at 1.00 pm. You are requested to make it convenient to attend the meeting.


Co-Ordinator

Dr. Archana Sukey
Co-ordinator, IQAC
Late. Govindrao Wanjari College of Law,
Nandanwan, Nagpur.


Principal
OFFICIATING PRINCIPAL
Late. GOVINDRAO WANJARI COLLEGE OF LAW,
NAGPUR

LIST OF MEMBERS

1. Dr. Snehal Fadnavis, Principal, GWCL 
2. Ms. Leena Langde 
3. Dr. Archana Sukey IQAC, Coordinator
4. Mrs. Pushpa Detole
5. Dr. Rohini Fuladi 
6. Dr. Nandita Gaikwad 
7. Mrs. Vaishali Shivankar 
8. Mrs. Vishakha Bagdey 
9. Mrs. Aruna Kadu 

AGENDA OF THE MEETING

- 1) To ask Teachers to prepare Teaching Plan and Power point presentations for their Respective Subjects.
- 2) Review the work done by Various Committees.
- 3) To plan for help to the needy person During Lockdown.





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IQAC MEETING

Minutes of the Meetings

Meeting No-10 Date: 05 /12 /2020 Time: 11.30 am

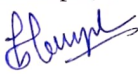

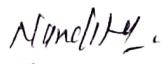
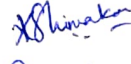


Members Present: 09

The Tenth Meeting of IQAC for the Academic Year 2020-2021 was held on 05/12 /2020 at 11.30 in IQAC Cell. The Meeting was Chaired by Principal Dr. Snehal Fadnavis .

At the Outset Dr.Archana Sukey ,IQAC Co Coordinator Welcomed the Chairperson and members of IQAC.The Agenda of the Meeting was discussed during the Meeting and it was unanimously resolved to implement them as follows:-

- 1) Dr. Snehal Fadnavis, Chairperson discussed the Revised Guidelines of NAAC Manual issued on March 2020. Revised copy of said NAAC Manual was provided to the respective teachers.
- 2) Also, the Chairperson again reviewed the work done by various Committees.
- 3) The names of the 14 members for New IQAC Committee as required by NAAC were finalized and the new members were informed about the same.
- 4) All the Teachers have discussed plan for conducting College Level Examinations of Ex-students and regular students for Summer 2020 Examinations
- 5) Planning for Two Days Online Workshop on ADR & Professional Ethic by Adv. AjitSadawarte and Adv.Sanjay Kale on 18 and 19 December 2021 .
- 6) Planning for OnlineExpert Lecture Series on various Contemporary issues.(18/01/2021-30/01/2021)

LIST OF MEMBERS

1. Dr. Snehal Fadnavis, Principal, GWCL
2. Ms. Leena Langde 
3. Dr. Archana Sukey IQAC, Coordinator
4. Mrs. Pushpa Detole 
5. Dr.Rohini Fuladi
6. Dr.Nandita Gaikwad 
7. Mrs Vaishali Shivankar 
8. Mrs.VishakhaBagdey 
9. Mrs Aruna Kadu 



OFFICIATING PRINCIPAL
Late GOVINDRAO WANJARI COLLEGE OF LAW
NAGPUR





ACTION TAKEN REPORT

The compliance with discussion made in the Ninth meeting of IQAC for the year 2020-2021 which was held on 24/ 05/ 2020, following activities are successfully carried out:-

- 1) Minutes of the previous meeting were confirmed.
- 2) Preparation of Teaching plan and Power point Presentation is in Progress
- 3) Distribution of Sanitizer, mask and food packets to the needy person at COVID CARE CENTER, HINGNA By Principal, Dr.Snehal Fadnavis .
- 4) Organization of Webinar on Right to Health and Responsibility of State During Covid 19 Pandemic on (Keynote Speaker: Dr. Rashmi Salpekar) on 26/05/2020
- 5) The new mentors were appointed and students were allocated to Them for the Acedemic year 2020-2021.

Ankey
Co-ordinator, IQAC
Late. Govindrao Wanjari College of Law,
Nandanwan, Nagpur.



Sef
Principal
Late. GOVINDRAO WANJARI COLLEGE OF LAW
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NOTICE

Date: 03 /01/2021

All the members of Internal Quality Assurance Cell are hereby informed that the Eleventh meeting of IQAC for the year 2020-2021 is scheduled on 04 / 01 /2021 in Online Mode on Zoom at 1.00 pm. You are requested to make it convenient to attend the meeting.

Archana Sukey

Co-Ordinator

Dr. Archana Sukey

Co-ordinator, IQAC

Late. Govindrao Wanjari College of Law,
Nandanwan, Nagpur.

LIST OF MEMBERS

1. Dr. Snehal Fadnavis, Principal, GWCL
2. Ms. Leena Langde *Langde*
3. Dr. Archana Sukey IQAC, Coordinator
4. Mrs. Pushpa Detole *Detole*
5. Dr. Rohini Fuladi *Fuladi*
6. Dr. Nandita Gaikwad *Nandita*
7. Mrs. Vaishali Shivankar *Shivankar*
8. Mrs. Vishakha Bagdey *Bagdey*
9. Mrs. Aruna Kadu *Kadu*

S. S. S.

Principal

OFFICIATING PRINCIPAL

Late. GOVINDRAO WANJARI COLLEGE OF LAW,
NAGPUR

AGENDA OF THE MEETING

- i) To give Appointment letter to all the new member of IQAC
- ii) It was decided that now onwards the IQAC Meeting will be held once in every quarter.
- iii) To build a new strategy for Documentation
- iv) Plan for Online Webinar on Social and Economic issues and challenges during Covid-19 pandemic.





IQAC MEETING

Minutes of the Meetings

Meeting No-11 Date: 04 /01 /2021 Time: 11.30PM

Members Present: 16

The Eleventh Meeting of IQAC for the Academic Year 2020-2021 was held on 04/01 /2021 at 11.30 in IQAC Cell. The Meeting was Chaired by Principal Dr. Snehal Fadnavis .

At the Outset Dr.ArchanaSukey ,IQAC Co-ordinator welcomed the Chairperson and all the New members of IQAC. The Agenda of the Meeting was discussed during the Meeting and it was unanimously resolved to implement them as follows:-

- 1) To give Appointment letter to all the new member of IQAC
- 2) It was decided that now onwards the IQAC Meeting will be held once in every quarter.
- 3) To build a new strategy for Documentation
- 4) Plan for Online Webinar on Social and Economic issues and challenges during Covid-19 pandemic (06-03-2021)

LIST OF MEMBERS

- 1) Dr. Snehal Fadnavis, Principal, GWCL *Sf*
- 2) Dr. Smeeta Wanjari – Management member
- 3) Dr. Leena Langde *Langde*
- 4) Dr. Archana Sukey IQAC, Coordinator
- 5) Mrs. Pushpa Detole *Detole*
- 6) Dr. Rohini Fuladi
- 7) Dr. Nandita Gaikwad *Gaikwad*
- 8) Mrs Vaishali Shivankar *Shivankar*
- 9) Mrs. Vishakha Bagdey *Bagdey*
- 10) Mrs Aruna Kadu *Kadu*
- 11) Mr. Pradeep Zalpуре – Office superintendent
- 12) Mrs. Kanchan Nasare – Office staff
- 13) Mrs. Shraddha Thombre - Librarian
- 14) Ms. Sonali Lanjewar – Student
- 15) Mr. Zillare - Allumini
- 16) Adv. Anant Neware – Stakeholder

Sf
OFFICIATING PRINCIPAL
Late. GOVINDRAO WANJARI COLLEGE OF LAW,
NAGPUR

Archana Sukey
Co-ordinator, IQAC
Late. Govindrao Wanjari College of Law
Nandanwan, Nagpur.





ACTION TAKEN REPORT

The compliance with discussion made in the Tenth meeting of IQAC for the year 2020-2021 which was held on 05/ 12 / 2020, following activities are successfully carried out:-

- 1) Minutes of the previous meeting were confirmed.
- 2) Preparation of Teaching plan and Power point Presentation is in Progress
- 3) Distribution of Sanitizer, mask and food packets to the needy person at COVID CARE CENTER, HINGNA By Principal, Dr.Snehal Fadnavis .
- 4) Two Days Online Workshop on ADR & Professional Ethic (by Adv. Ajit Sadawarte) was organized
- 5) Online Expert Lecture Series on various Contemporary issues was organized from .(18/01/2021-30/01/2021)

Anurag

Co-ordinator, IQAC
Late. Govindrao Wanjari College of Law,
Nandanwan, Nagpur.

SEL

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AMAR SEWA MANDAL'S
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PHONE: 7276033392, 7264890089, FAX: 0712-2747853

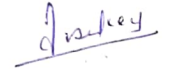
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NOTICE

Date: 01 / 03 / 2021

All the members of Internal Quality Assurance Cell are hereby informed that the Twelfth meeting of IQAC for the year 2020-2021 is scheduled on 01 / 03 / 2021 in Online Mode on Zoom at 1.00 pm. You are requested to make it convenient to attend the meeting.


Co-Ordinator

Dr. Archana Sukey


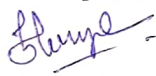
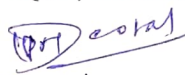
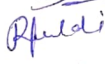


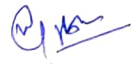

Co-Ordinator, IQAC
Late. Govindrao Wanjari College of Law,
Nandanvan, Nagpur.


Principal

OFFICIATING PRINCIPAL

Late. GOVINDRAO WANJARI COLLEGE OF LAW,
NAGPUR

LIST OF MEMBERS

1. Dr. Snehal Fadnavis, Principal, GWCL 
2. Ms. Leena Langde 
3. Dr. Archana Sukey IQAC, Coordinator
4. Mrs. Pushpa Detole 
5. Dr. Rohini Fuladi 
6. Dr. Nandita Gaikwad 
7. Mrs. Vaishali Shivankar 
8. Mrs. Vishakha Bagdey 
9. Mrs. Aruna Kadu 

AGENDA OF THE MEETING

- i) To Plan to Celebrate International Women Day in collaboration with S.P Law College, Chandrapur.
- ii) To make Plan for Examination for LL.B., LL.M., BA.LL.B. And P.G. Diploma (Cyber Law) Course.
- iii) It was decided to undertake the Plantation Drive in the month of June-July





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IQAC MEETING

Minutes of the Meetings

Meeting No-12 Date: 01 /03 /2021 Time: 11.30PM

Members Present: 16

The Twelfth Meeting of IQAC for the Academic Year 2020-2021 was held on 01/03 /2021 at 11.30 in IQAC Cell. The Meeting was Chaired by Principal Dr. Snehal Fadnavis .

At the Outset Dr. Archana Sukey ,IQAC Co-ordinator welcomed the Chairperson and all the New members of IQAC. The Agenda of the Meeting was discussed during the Meeting and it was unanimously resolved to implement them as follows:-

- iv) To Celebrate International Women Day in collaboration with S.P Law College, Chandrapur.
- v) To make Plan for Examination for LL.B. ,LL.M. , BA.LL.B. and P.G. Diploma (Cyber Law) Course .
- vi) It was decided to undertake the Plantation Drive in the month of June-July
- vii) Planning for Expert Lectures on Clinical Papers : Moot Court 13/05/2021, Drafting, pleading (31/05/2021), Alternative Dispute Resolution (12/06/2020)

LIST OF MEMBERS

- 1.Dr. Snehal Fadnavis, Principal, GWCL *Sf*
- 2 .Dr. Smeeta Wanjari – Management member *Smeeta*
- 3 Dr. Leena Langde *Langde*
- 4 Dr. Archana Sukey IQAC, Coordinator
- 5Mrs. Pushpa Detole *Pushpa*
- 6 Dr.Rohini Fuladi *Fuladi*
- 7 Dr.Nandita Gaikwad *Nandita*
- 8 Mrs Vaishali Shivankar *Vaishali*
- 9 Mrs.Vishakha Bagdey *Bagdey*
- 10 Mrs Aruna Kadu *Kadu*
- 11 Mr. Pradeep Zalpуре – Office superintendent
- 12 Mr. Narendra Thoware – Office staff

Sf
OFFICIATING PRINCIPAL
Late. GOVINDRAO WANJARI COLLEGE OF LAW,
NAGPUR



13 Mrs. Shraddha Thombre - Librarian

14 Ms. Sonali Lanjewar – Student

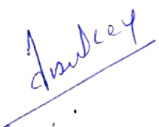
15 Mr. Zillare - Allumini

16 Adv. Anant Neware – Stakeholder

Action Taken Report

The compliance with discussion made in the Eleventh meeting of IQAC for the year 2020-2021 which was held on 04/01/2021, following activities are successfully carried out:-

- 1) Appointment Letters were given to the NEW 17 MEMBERS.
- 2) New strategy for Preparation of Documentation was Framed.
- 3) Online Webinar Social and Economic issues and challenges during Covid-19 pandemic(06-03-2021)



Co-ordinator, IQAC
Late. Govindrao Wanjari College of Law,
Nandanvan, Nagpur.



OFFICIATING PRINCIPAL
Late. GOVINDRAO WANJARI COLLEGE OF LAW,
NAGPUR



***Guidelines for the Creation of the
Internal Quality Assurance Cell (IQAC)
and Submission of Annual Quality Assurance Report (AQAR)
in Accredited Institutions (with effect from academic year 2020-21)***

Introduction

In pursuance of its action plan for performance evaluation, assessment and accreditation and quality upgradation of institutions of higher education, the National Assessment and Accreditation Council (NAAC), Bengaluru proposes that every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a quality sustenance measure. Since quality enhancement is a continuous process, the IQAC will become a vital part of the institution's quality assurance system and work towards ensuring quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of its institution. For this, during the post-accreditation period, institutions need to channelize their efforts towards promoting holistic academic excellence including the implementation of peer team's recommendations.

The guidelines provided in the following pages will facilitate the institution in the creation and operation of the IQAC. The establishment of the IQAC is the first step towards institutionalization and internalization of quality enhancement initiatives. Its success depends on its sense of belongingness and participation in all the activities of the institution. It will not be yet another hierarchical structure or a record-keeping unit of the institution but will be a facilitative and participative unit of the institution. It has the potential to become a vehicle for ushering in quality enhancement through its planned and interventionist strategies to remove deficiencies and enhance quality, as in Quality Circles in industries.

IQAC – Vision

To promote quality culture as the prime concern of Higher Education Institutions through institutionalizing and internalizing all the quality-enhancing and sustaining initiatives taken with internal and external support.

Objective

The primary aim of the IQAC is

- To develop a mechanism to promote conscious, consistent and catalytic action plans to improve the academic and administrative performance of the institution.
- To promote institutional quality enhancement and sustenance through the internalization of quality culture and institutionalization of the best practices.

Strategies

IQAC shall evolve a mechanism and procedures for

- a) Ensuring timely, efficient and progressive performance of academic, administrative and financial units;
- b) Adoption of relevant and quality academic and research programmes;
- c) Ensuring equitable access to and affordability of academic programmes for various sections of the society;
- d) Optimization and integration of modern methods of teaching and learning;
- e) Ensuring credible assessment and evaluation processes;
- f) Ensuring the proper allocation, adequacy and maintenance of support structure and services; and
- g) Sharing of research findings and networking with other institutions in India and abroad.

Functions

- a) Development and application of quality benchmarks;
- b) Setting parameters for various academic and administrative activities of the institution;
- c) Facilitating the creation of a learner-centric environment conducive to quality education and faculty development to adopt the required knowledge and technology for participatory teaching and learning process;
- d) Collection and analysis of feedback from all the stakeholders on quality-related institutional processes;
- d) Dissemination of information on various quality parameters to all the stakeholders;
- e) Organization of intra- and inter-institutional workshops and seminars on quality- related themes and promotion of quality circles;
- f) Documentation of various programmes/activities leading to quality improvement;
- g) Acting as a nodal agency of the institution for coordinating quality-related activities, including adoption and dissemination of the best practices;
- h) Development and maintenance of institutional database through MIS for the purpose of maintaining and enhancing institutional quality;
- i) Periodical conduct of Academic and Administrative Audits along with their follow-up activities; and
- j) Preparation and submission of the Annual Quality Assurance Report (AQAR) as per the guidelines and parameters of NAAC.

Benefits

IQAC will facilitate / contribute to

- a) Ensuring clarity and focus in the institution's march towards quality enhancement;
- b) Ensuring internalization of quality culture;
- b) Ensuring enhancement and coordination among the various units and activities of the institution and institutionalizing all good practices;
- c) Providing a sound basis for decision-making to improve institutional functioning;
- d) Acting as a dynamic system for quality changes in HEIs; and
- e) Building a sound methodology for documentation and internal communication.

Composition of the IQAC

The IQAC should be constituted in every institution under the chairpersonship of the Head of the Institution with heads of key academic and administrative units and a few teachers and a few distinguished educationists and representatives of the local management and stakeholders as members.

The composition of the IQAC should be as follows:

1. Chairperson: Head of the Institution
2. Teachers to represent all levels (Assistant Professor and Associate Professor) (Three to eight)
3. One member from the Management
4. The senior administrative officer (Office Superintendent/Manager)
5. One nominee each from the Local Society/Trust, Students and Alumni
6. One nominee each from the Employer/Industrialists/Stakeholders
7. One of the senior teachers as the Coordinator of the IQAC

The composition of the IQAC will depend on the size and complexity of the institution and accordingly the representation of teachers may vary. The IQAC helps the institution in planning and monitoring quality-related activities. It ensures the various stakeholders' and beneficiaries' cross-sectional participation in the institution's quality-enhancement activities. The guidelines given here are only indicative and will help the institutions in their quality-sustenance activities.

The membership of the nominated members shall be for a period of two years. The IQAC should meet at least once in every quarter. The quorum for the meeting shall be two-thirds of the total number of members. The Agenda, Minutes and Action Taken Reports are to be documented and maintained electronically in a retrievable format.

While selecting these members, several precautions need to be taken. A few of them are listed below:

- ♦ It is advisable to choose persons from different backgrounds who have earned respect for their integrity and excellence in their teaching and research. Moreover, they should be aware of the ground realities of the institutional environment. They should be known for their commitment to improving the quality of teaching and learning.
- ♦ It is advisable to change the Coordinator every two/three years to usher in new thoughts and activities in the institution.
- ♦ It would be appropriate to choose senior administrators and persons in charge of institutional services such as library, computer centre, estate office, student welfare, administration, academic tasks, examination and planning and development.
- ♦ The management representative should be aware of the institution's objectives, strengths and limitations, and should be committed to its improvement. The local Society/Trust representatives should be of a high social standing and should have made significant contributions to society and to education, in particular.

The Role of the Coordinator

The role of the Coordinator of the IQAC is crucial in ensuring the effective functioning of all the members. The IQAC Coordinator may be a senior and competent person with rich experience and exposure to quality aspects. He/ She may be a full-time functionary or a senior academician/administrator entrusted with additional responsibility as the IQAC Coordinator. Secretarial assistance should be ensured by the administration. It is essential that the coordinator has a sound knowledge of computers and data management.

Operational Features of the IQAC

Quality assurance is a by-product of the ongoing efforts of an institution to define its objectives and chalk out a work plan to achieve them and also specify the checks and balances to evaluate the degree to which each of the tasks is fulfilled. Hence devotion and commitment to improvement rather than mere institutional control is the basis for devising procedures and instruments for assuring quality. The IQAC has to ensure that whatever is done in the institution for higher education is done efficiently and effectively. In order to do this, the IQAC will have to first establish procedures and modalities to collect data and information on the various aspects of the functioning of the institution. The IQAC Coordinator has a major role in implementing these functions. The IQAC may derive support from the already existing units and mechanism that contribute to the functions listed above.

Institutions are requested to submit the AQAR every year and the submission should start after one year from the date of accreditation. A functional IQAC and timely submission of the AQAR are the minimum institutional requirements to go in for the second, third and subsequent cycles of accreditation. During the institutional visit, the NAAC peer team will interact with the IQAC to know about its functioning, progress, and the quality sustenance initiatives undertaken by it.

The AQAR may be part of the Annual Report. It shall be approved by the statutory body/bodies of the HEIs (such as the Syndicate/Governing Council/Executive Council/Board of Management) which will also monitor the quality enhancement measures undertaken by the IQAC.

The IQAC may create its exclusive window tab on its institutional website for keeping the documents pertaining to NAAC, Peer Team Reports, AQAR, and Certificate of Accreditation. It shall regularly upload/report on its activities and host the AQAR as well.

Revised Accreditation Framework

NAAC launched the Revised Accreditation Framework in July 2017 and hence the AQAR format also was modified in tune with the new methodology. The tools and parameters in the new AQAR format have been designed in such a way that the preparation of the AQAR would facilitate the HEI's SSR preparation for the upcoming cycle of accreditation. It is hoped that new AQAR format would facilitate Higher Education Institutions in creating a good database at the institutional level for enhancing a culture of excellence.

As per the Revised Accreditation Framework (RAF), NAAC-accredited institutions need to submit the AQAR online. Henceforth, HEIs need not submit the printed/hard copy of the AQAR to NAAC. The login ID for the online submission of the AQAR will be the e-mail ID used for the Institutional Information for Quality Assessment (IIQA). The AQAR of the preceding year should be submitted to NAAC before 31st December every year. When institutions submit the AQAR online they will receive an automated response from the NAAC portal.

Mandatory Submission of AQAR by IQAC

The Executive Committee of NAAC has decided that with effect from 16th September 2016 regular submission of the AQAR is mandatory for the second and subsequent cycles of accreditation.

The following are the prerequisites for the submission of AQAR for all Higher Education Institutions opting for the second and subsequent cycles of Assessment and Accreditation:

- The institution should have a functional IQAC.
- The minutes of IQAC meeting(s) and compliance to the decisions taken should be uploaded on the institutional website.
- The institution should have uploaded the AQAR on its institutional website for access to all its stakeholders.

Note: *The terms and abbreviations used in the AQAR are in accordance with the respective NAAC manuals. Please refer to the glossary for the meaning of specific terms and abbreviations used in the AQAR.*